

PUBLIC SERVICE COMMISSION STATE OF MONTANA

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Ken Toole, Vice-Chair
Gail Gutsche, Commissioner
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Memorandum

November 5, 2009

To: Barbara Campbell
Utility Solutions, LLC
P.O. 10098
Bozeman, MT 59715

Sandra Barrows
6171 Lazy Man Gulch
Helena, MT 59601

cc: Service List

From: Leroy Beeby, Rate Analyst
Montana Public Service Commission

RE: Data Requests in Docket Nos. D2005.11.163 and D2005.11.164

Enclosed please find data requests of the Montana Public Service Commission (PSC) to Utility Solutions, LLC, numbered PSC-044 through PSC-060, in the above-referenced dockets. When responding, please begin each new numbered response on a separate page and identify the responding witness. In the event of questions, please contact me at (406) 444-6188.

enc.

Service Date: November 5, 2009

DEPARTMENT OF PUBLIC SERVICE REGULATION
BEFORE THE PUBLIC SERVICE COMMISSION
OF THE STATE OF MONTANA

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IN THE MATTER of the Application of)
Utility Solutions, LLC to Implement) UTILITY DIVISION
Initial Rates and Charges for Water Service)
in its Elk Grove Subdivision, Gallatin) DOCKET NO. D2005.11.163
County, Montana, Service Area)

IN THE MATTER of the Application of)
Utility Solutions, LLC to Implement) UTILITY DIVISION
Initial Rates and Charges for Wastewater)
Service in its Elk Grove Subdivision,) DOCKET NO. D2005.11.164
Gallatin County, Montana, Service Area)

**COMMISSION STAFF DATA REQUESTS PSC-044 THROUGH PSC-060
TO UTILITY SOLUTIONS, LLC**

PSC-044

Regarding: General Ledger
Witness: Barrows

Please provide the General Ledger in electronic format with formulas intact, including all supporting workbooks.

PSC-045

Regarding: PSC Audit Request 12
Witness: Barrows

Please provide by month the statement for each billed location on the 3 Elk Grove accounts.

PSC-046

Regarding: Double Tree
Witness: Barrows

a. Please provide the total paid to Double Tree for 2007 and 2008.

b. Of those totals, please provide the total capitalized to regulated water and sewer rate base and non-regulated water and sewer rate base by account.

c. Of the above totals, please provide the total included in each of the regulated and non-regulated water and sewer operating and maintenance expenses by account.

PSC-047

Regarding: Chart of Accounts

Witness: Barrows

a. Please provide a chart of account for the general ledger of Utility Solutions.

b. Please provide a summary General Ledger showing the balances in every account.

PSC-048

Regarding: Certified Operators

Witness: Barrows

At what customer base threshold is it required by DEQ to have more than one certified operator? Please provide a copy of the determination for Utility Solutions.

PSC-049

Regarding: MCC-071

Witness: Barrows

Please provide copies of all supporting invoices since beginning of operations.

PSC-050

Regarding: Double Tree

Witness: Barrows

a. Please provide copies of all invoices of Double Tree to Utility Solutions.

b. Please detail as to which accounts and amounts that the Double Tree invoices are posted to.

PSC-051

Regarding: Capacity of System

Witness: Barrows

a. Please provide capacity of the wastewater system as presently built, in gallons per day.

b. Please provide the daily water capacity of each of the Elk Grove water wells.

PSC-052

Regarding: On Site Audit Requests

Witness: Barrows

- a. Please provide copies of the following on site audit requests.
 - a. PSC-006
 - b. PSC-007 – detailed as requested in audit request
 - c. PSC-008-011
 - d. PSC-013-020

PSC-053

Regarding: Elk Grove WWP Effluent

Witness: Barrows

Please explain the change in effluent for Elk Grove from approx. 43,000 gallons to 62,000 per day when customer counts indicate an increase in customers of only 7 during that period.

PSC-054

Regarding: Double Tree, Inc

Witness: Barrows

Please provide copies of the tax returns of Double Tree since it began its service contract with Utility Solutions.

PSC-055

Regarding: Office

Witness: Barrows

- a. Please provide total sq footage of office.
- b. Please provide total amount occupied by employees.
- c. Please provide percentage of time by building occupant for the time spent on each regulated water and sewer and non-regulated activities.
- d. Please provide the new office rent costs and location.

PSC-056

Regarding: Purchase of system

Witness: Barrows

- a. The closing agreement of the purchase of the Elk Grove assets indicates 3 promissory notes. Please provide copies of the notes.
- b. Please provide the outstanding balances on each of the notes and payment schedule.

c. If the above notes have been paid through another financing arrangement, please provide copies of the arrangement, outstanding balances, payment schedules, and if current on the obligations.

d. Are any of the regulated utility assets pledged as collateral on any financing arrangements? If so, please indicate.

PSC-057

Regarding: Operating agreement

Witness: Barrows

Please provide copy of agreement between Concinnity LLC and Utility Solutions, LLC dated September 11, 2003.

PSC-058

Regarding: Customer Counts

Witness: Barrows

a. Please provide customer counts by month for Elk Grove water and sewer customers and non-regulated water and sewer customers. Please provide customer counts by month for Elk Grove water and sewer customers and non-regulated water and sewer customers.

PSC-059

Regarding: Allocations – follow up to MCC-003

Witness: Barrows

Please provide all the raw data used to determine allocations of c-all, i-all, b-all, mngr.

PSC-060

Regarding: Billing

Witness: Barrows

Utility Solutions processes the billing for the Four Corners Water and Sewer District.

a. Is the collecting process done by Four Corners or by Utility Solutions?

b. Are the proceeds from the billing deposited in the Four Corners accounts, or are the proceeds handled by Utility Solutions?

c. If processed by Utility Solutions, is there a reconciliation submitted to Four Corners?